

## **BUILDING AND GROUNDS SECURITY**

The patrons of the school district have provided the district with facilities for the education of their youth through the support of their tax dollars. It is the responsibility of the Board of Education, administration, professional and support staff members, and students to see that these facilities are cared for, used properly, and treated with respect. Also, any item of equipment or real property loaned or leased to the Board of Education shall be treated in a like manner. The superintendent, with the counsel of the administrative staff, will establish procedures for the proper use of school facilities to guard against damage or loss of school property by theft, vandalism or misuse. These procedures will include preventive measures, as well as clear steps to follow when school property has been taken or damaged.

The superintendent and the administrative staff will see that all professional and support staff know and respond to the proper procedures for the use and care of school property, and report correctly when property has been taken or damaged.

Access to school buildings and grounds outside regular school hours shall be limited to authorized personnel. An adequate key control system shall be established, which will limit access to buildings to authorized personnel, and which will safeguard against the potential of entrance to buildings by unauthorized persons.

When special events or activities are scheduled, the principal may request permission from the superintendent to employ special law enforcement services to give extra help in protecting school property.

Adopted: April 22, 1992

Cross Refs: KG, Community Use of School Facilities

Legal Refs: 537.045, RSMo.

The School District of Springfield R-XII, Springfield, Missouri