Springfield Public Schools

Department of Human Resources

We Exist for the Academic Excellence of All Students

A Plan to be Paid
On a MASTER'S plus 30 Hours
Salary Schedule

(Must be submitted to Director of Human Resources
with official transcripts prior to January 15 of current school year)

Master's Degree Earned_____ at _____
(Date) ***(Institution)***

with emphasis in _____
(Major Field of Study)

After completing the above course of study, I have completed the following additional courses, as verified by the attached transcripts(s):

Course	**Institution**	**Semester Hrs Credit**	**Date Completed**

TOTAL HOURS _____

Signed _____ Date _____

Printed Name _____ Employee Number _____